

2010 - 2011 MOPPETS/Childcare Registration

Mother's name: _____

Additional Emergency Contact: _____

Emergency contact number: _____

Pediatrician: _____ Office number: _____

1. Child's last name: _____ First name: _____

Birth date: _____ Male Female

Allergies: _____ Medical Conditions: _____

Special needs or instructions:

2. Child's last name: _____ First name: _____

Birth date: _____ Male Female

Allergies: _____ Medical Conditions: _____

Special needs or instructions:

3. Child's last name: _____ First name: _____

Birth date: _____ Male Female

Allergies: _____ Medical Conditions: _____

Special needs or instructions:

4. Child's last name: _____ First name: _____

Birth date: _____ Male Female

Allergies: _____ Medical Conditions: _____

Special needs or instructions:

Please read and sign the MOPS Childcare Policies on the back of this registration form.

MOPS 2010-2011 Childcare Policy

To ensure the best care for all children, please familiarize yourself with and abide by the following policies. Thank you!

Reservations:

- 1) At the time you join MOPS at Coppell Bible Fellowship your child will be registered for that entire semester of MOPS/MOPPETS meetings. You do not need to call to make childcare reservations each individual meeting.
- 2) **If you know you will NOT need childcare for any MOPS meeting (sickness, grandparents will keep the kids, etc.) contact Suzanna Trent at 972-462-1239 as soon as possible prior to that meeting.** When notified in advance that your child will be absent, workers can be cancelled and expenses decreased.
- 3) MOPS starts at 9:00 a.m. and teachers will be in their rooms ready to accept children at 8:45 a.m. MOPS will dismiss at 11:30 a.m. and children should be picked up from their MOPPET classroom by 11:45 a.m.

General Policies:

- 1) Please sign your child in and out of their MOPPET classroom on the provided sign in sheet. Also note on the sign in sheet any necessary information such as potty training, feeding times (for infants), etc.
- 2) **Moms are required to label all items belonging to their child (diapers, bottles, pacifiers, blankets, cups, etc.)** This is for your child's health.
- 3) Please bring only disposable diapers.
- 4) Bring all food in plastic bottles or containers – no glass.
- 5) Children should not bring toys, books or other materials from home. These items are easily lost and are difficult to share. We cannot be responsible should these items become lost.
- 6) Please bring an extra pair of clothes.
- 7) For health reasons, Coppell Bible Fellowship will not wash soiled clothing.

Feeding:

- 1) Children should be fed breakfast before coming to MOPS.
- 2) Infants will be fed formula, milk, juice or water when provided by the parent in plastic bottles.
- 3) A nursing area is available.
- 4) A snack of water and cheez-its/goldfish/pretzels/cheerios mix will be served as a snack to the MOPPETS during the MOPS meeting.
- 5) **Please report any serious allergies, problems, peculiarity of feeding, etc. to the teacher at the time of the child's first visit and note the information on the sign-in sheet.**

Illness and medication:

- 1) For the protection of your child and other children, moms are requested not to bring a child who appears ill. The Committee on Control of Infectious Diseases of the American Academy of Pediatrics recommends that a child not be taken from the home when any of the following conditions exist or have existed in the past 24 hours.
 - a. Fever
 - b. Vomiting or diarrhea
 - c. Any symptoms of childhood diseases, such as scarlet fever, German measles, mumps, chicken pox, or whooping cough
 - d. Common cold – from onset through week one
 - e. Sore throat
 - f. Croup
 - g. Any unexplained rash
 - h. Any skin infection, boils, ringworm, impetigo
 - i. Pink eye or other eye irritations
 - j. Communicable diseases

When in doubt, please keep your child at home and call Suzanna Trent at 972-462-1239.

- 2) Children who appear ill during any session will be isolated, the mom will be contacted and she should then remove the child from the MOPPETS area.
- 3) If your child contracts a childhood disease, please inform the MOPPETS coordinator so she may inform other parents to take preventive care.
- 4) Typically, injuries can be treated with a little loving attention, a cool cloth and a Band Aid. If a minor injury, bump, scrape, etc. occurs during MOPPETS, the teacher will complete an "Ouch Report" to give you letting you know what happened and how it was treated.
- 5) Neither teachers nor employers shall give medication to any MOPPET.

I understand and will cooperate with the 2010-2011 MOPS Childcare Policy.

Signature

Date