

Service Opportunities



“God has given each of you a gift from his great variety of spiritual gifts. **Use them well to serve one another.**”

1 Peter 4:10

Ever wanted to make someone’s day? Want to make people smile and feel special? Are you ready to find a place where you belong and where you can worship God by volunteering? If so, check this out!

When you choose to serve, you cross the line to let God work through you to make a life-changing difference in other people’s lives. What on earth is better than that?!

God has given you unique abilities and gifts. We want to help you use what is inside you and will help you Find Your Fit.

Permit God to guide you to the area in which He has created and designed you to serve in. Don't be afraid to step out and try something new. We'll provide any training you need and He will always enable you to do whatever He calls you to do.

“Love the Lord your God and **serve him** with all your heart & soul.”

Deuteronomy 11:13

Awana:

CONTACT: Jeff Hunt • awana@coppellbible.org

Commander

- Oversee all AWANA clubs.
- Commitment: 8 hrs/wk-school year

Director

- Direct the activities of age level club and oversees the leaders in that club.
- Develop age appropriate weekly messages.
- Commitment: 2-3 hrs/wk-school yr

Leader

- Minister to clubbers within his or her care.
- Commitment: 2 hrs/wk-school yr

Game Leader/Director

- Organize and oversee Game Time.
- Commitment: 2-3 hrs/wk-school yr

Secretary

- Order supplies, keep records and other admin responsibilities.
- Commitment: 8 hrs/wk-year round

Store Night Coordinator

- Purchase & keep inventory of store night items.
- Commitment: 2 hrs/wk-seasonal

Listener/Leader

- Listen to verses & manages clubbers.
- Commitment: 1 hr/wk-school yr

Awana (con t):

Helper

- Assist Listener/Leader.
- Commitment: 1 hr/wk or every other wk-sch yr

Snack/Craft Coordinator

- Organize snacks or crafts for Cubbies.
- Commitment: 1 hr/wk-school yr

Council Time Speaker

- Prepare & deliver an age appropriate council time message to a club
- Commitment: As requested during the year

Games/Bible Quiz Coordinator

- Promote & organize regional Awana events for CBF clubbers
- Commitment: 20 hrs/year

Snacks/Meals Volunteer

- Provide snacks/meals for older clubbers during regular meetings.
- Commitment: As requested during the year

Children:

CONTACT: Jeff Hunt •
jeff@coppellbible.org

NURSERY CAREGIVER

- Care for newborns-walker babies; cuddling babies & changing diapers.
- Commitment: 1x month

PRESCHOOL SHEPHERD

- Lead a preschool class (ages toddler-4 yrs). Prepare & present lesson.
- Commitment: 3 wks on, 6 wks off

ELEMENTARY SHEPHERD

- Lead Grades k-5th grade. Prepare & present lesson.
- Commitment: 3 wks on, 6 wks off

CONNECTOR

- Greet visitors and register kids for class.
- Escort 1st-time guest families to children's rooms and Worship Center.
- Commitment: 1x month

SPECIAL NEEDS BUDDY

- Care for children with special needs.
- Commitment: 3 wks on, 6 wks off

PRESCHOOL WORSHIP LEADER

- Lead a short time of music by using creative videos or musical instruments.
- Commitment: 2 hrs/wk + Sunday mornings

PRE-TEEN SHEPHERD

- Lead Grades 5th-6th. Prepare/present lesson.
- Commitment: 2 hrs/wk + Tuesday evenings

BLAST OFF! PRESENTER/EMCEE

- Lead creative games & teach lesson to elementary children.
- Commitment: 3 wks on, 6 wks off

BLAST OFF! WORSHIP LEADER

- Pick songs & lead music in singing.
- Commitment: 3 wks on, 6 wks off

BLAST OFF! ACTOR

- Help with skits; memorize lines, practice & perform in skits.
- Commitment: 1-2x/month

PUPPETEER / STORY TELLER

- Help with puppets in preschool & elementary.
- Commitment: Sunday mornings

YOUTH HELPERS (TEENAGERS 6TH – 12TH GRADE)

- Assist class leaders as needed.
- Commitment: Sunday mornings.

English as a Second Language (ESL):

CONTACT: PHIL LUCKETT •
ESL@coppellbible.org

TEACHER

- Write a lesson plan & lead an adult ESL class.
- Commitment: max of nine 2-hour classes/semester

SUBSTITUTE TEACHER

- Lead an adult ESL class using a previously prepared lesson plan.
- Commitment: one or more 2-hour classes/semester

ESL (cont):

CONVERSATION HELPER

- Assist and ESL teacher with student break-out sessions for conversation.
- Commitment: max of six 2-hour classes/semester

HOMEWORK HELPERS

- Help students' children with their homework during ESL class time.
- Commitment: max of nine 2-hour classes/semester

PRAYER PARTNER

- Pray for ESL students, teachers & the different aspects of the ESL ministry.
- Commitment: varies/ongoing

REFRESHMENT SUPPORT

- Provides light snacks for ESL class.
- Commitment: 1x/month

First Impressions:

CONTACT: Wayne & Nancy Sanderford • firstimpressions@coppellbible.org

GREETER

- Welcome guests & hand out bulletins.
- Commitment: 5 hrs/month/Sundays

USHER

- Assist in seating guests in worship center.
- Receive the offering.
- Commitment: 4 hrs/month/Sundays

INFORMATION DESK

- Provide information about CBF.
- Commitment: 4 hrs/month/Sundays

SECURITY TEAM

- Safety and medical emergency response.
- Monitor hallways during worship service.
- Commitment: 4-6 hrs/month

MEDICAL TEAM

- Ensure that a medical professional is available during services & events.
- Commitment: 4 hrs/month

COFFEE BAR TEAM MEMBER

- Setup coffee bar, prepare coffee, greet & serve guests.
- Commitment: 4-6 hrs/quarter

OFFERING COUNTER

- Count, record & prepare offering for deposit.
- Commitment: 4 hrs/month/Sundays

ATTENDANCE COUNTER

- Count & record worship center attendance.
- Commitment: 1 hr/month/Sundays

PRAYER TEAM MEMBER

- Provide prayer support at the end of each worship service.
- Commitment: 2 hrs/month/Sundays

TABLE OF REMEMBRANCE

- Prepare the elements for each Table of Remembrance observance.
- Restock TOR supplies as needed.
- Commitment: 6 hrs/year

Life Groups:

CONTACT: Pat & Melissa Osigian • lifegroups@coppellbible.org

LIFE GROUP LEADER

- Help others build authentic relationships by sharing life, having fun and partnering for spiritual growth.
- Commitment: 2x/month & social occasions

Men:

CONTACT: Stewart Hardy • men@coppellbible.org

ADMINISTRATIVE ASSISTANT

- Handle administrative tasks.
- Commitment: 2-3 hrs/wk

PRAYER COORDINATOR

- Manage & facilitate Men's prayer events.
- Commitment: 2-3 hrs/wk

MAN2MAN COORDINATOR

- Facilitate activities that encourage men through friendships, social activities & accountability partnerships.
- Commitment: varies

COMMUNICATIONS COORDINATOR

- Maintains contact info, communicates regularly regarding Men's events.
- Commitment: varies

COMMUNITY OUTREACH COORDINATOR

- Plans and coordinates outreach events.
- Commitment: varies

Mothers of Preschoolers (MOPS):

CONTACT: Sara Hardy •
mops@coppellbible.org

MOPS COORDINATOR

- Plan MOPS calendar, schedule speakers, work with leadership team.
- Commitment: 16 hrs/month

MENTOR MOM

- Be the face of experience & wisdom to mothers of preschoolers.
- Lead monthly devotional.
- Commitment: 7 hrs/month

TABLE MENTOR MOM

- Build relationship with small group of mother of preschoolers.
- Commitment: 7 hrs/month

TABLE LEADER

- Facilitate group discussion with small group & build relationships.
- Commitment: 7 hrs/month

MOPPETS COORDINATOR

- Coordinate childcare workers.
- Ensure excellent love & care for children during MOPS meetings.
- Commitment: 12 hrs/month

CREATIVE ACTIVITIES COORDINATOR

- Plan & lead activities such as craft days, play dates or service projects.
- Commitment: 7-12 hrs/month

FINANCE/REGISTRATION COORDINATOR

- Input and manage MOPS database.
- Register members with MOPS International.
- Commitment: 3 hrs/month

HOSPITALITY COORDINATOR

- Decorate tables for meetings.
- Coordinate brunch rotation; plan special end of year brunch in May.
- Commitment: 10 hrs/month

PUBLICITY COORDINATOR

- Publicize MOPS, send group communication, maintain Facebook group.
- Commitment: 3 hrs/month

Office:

CONTACT: Marla Shubert •
marla@coppellbible.org

OFFICE VOLUNTEER

- Answer phones, greet visitors.
- Commitment: 1-2 hrs/wk

CHURCH DIRECTORY TEAM

- Manage CBF Directory updates by upkeep of member information changes & addition of new members.
- Commitment: 2 hrs/month

CHURCH DIRECTORY PHOTOGRAPHER

- Take photos of new members.
- Commitment: 2 hrs/yr

Pastoral Care:

CONTACT: John Kane •
john@coppellbible.org

ADOPTION CONNECTION MENTOR

- Provide encouragement to adoptive parents.
- Commitment: 4 hrs/mo

MARRIAGE MENTOR

- Mentor & support married couples toward oneness.
- Commitment: 2-3 hrs/wk

GRIEF RECOVERY FACILITATOR

- Serving as a facilitator/coordinator at group meetings.
- Commitment: 13 weeks, twice a year

FINANCIAL PEACE UNIVERSITY CLASS FACILITATOR

- Manage & facilitate 13-week video curriculum classes.
- Lead small group discussion.
- Commitment: 2 hrs/wk, 2x/yr

DIVORCE RECOVERY FACILITATOR/GROUP LEADER

- Lead a small group of men and women who are experiencing hurt through separation or divorce.
- Commitment: 13 weeks, twice a year

Pastoral Care (con t):

FUNERAL MINISTRY TEAM

- Help on days that funerals are held at CBF by serving as a greeter, usher or parking attendant showing the love of Christ to all of those in attendance.
- Commitment: varies

CELEBRATE RECOVERY FACILITATOR

- Assist/facilitate at 12 step/recovery experience
- Help facilitate small groups thru CR curriculum.
- Commitment: 13 weeks, twice a year

Women:

CONTACT: Joanne Herda •
women@coppellbible.org

PRAYER COORDINATOR

- Encourage & facilitate prayer among women.
- Commitment: varies

EVENTS ADMINISTRATOR

- Administrates planning & carrying out of programs, special events, projects and activities.
- Commitment: varies

CONNECTIONS COORDINATOR

- Facilitates ideas & activities that encourage women through friendships & social activities.
- Commitment: varies

WORSHIP COORDINATOR

- Helps lead worship through prayer & music.
- Commitment: varies

GO TO GIRLS

- Assists at special events, projects & activities.
- Commitment: Per event

BIBLE STUDY ADMINISTRATOR

- Assist Bible study leader(s) as needed.
- Commitment: varies

Worship:

CONTACT: David Quinones •
david@coppellbible.org

SUPPORT SINGER

- Help facilitate corporate worship.
- Solos effectively; Pick out harmony & blends well with worship leader.
- Commitment: 2-4 hrs/wk + Sunday mornings

INSTRUMENTALIST

- Play in any key from chord chart.
- Lead players pick out melodies & read notes.
- Commitment: 2-4 hrs/wk + Sunday mornings

SOUND OPERATION

- Controls & manages sound (training provided).
- Commitment: Sunday mornings

PROJECTION/LIGHTING OPERATION

- Projects lyrics & message outline following a script.
- Sets lighting to predetermined levels.
- Commitment: Sunday mornings

PROJECTION PREPARATION

- Input & operate computer software which displays the slides on screen.
- Selects appropriate video backgrounds.
- Commitment: 2-3 hrs/wk + Sunday mornings

STAGE SETUP

- Set up stage to predefined criteria.
- Commitment: 1 hr/wk + Sunday mornings

Youth:

CONTACT: Charlie Turner •
charlie@coppellbible.org

YOUTH COACH

- Lead and facilitate small group discussion with middle or high school youth.
- Discussion is based on lesson presented by Youth Pastor.
- Develop relationships with youth.
- Commitment: 2-3 hrs/wk + Wednesday nights

SPECIAL EVENT STAFF

- Help chaperone, serve & fellowship with youth.
- Commitment: 1-2 hrs/month

Youth (cont):

ROADIE

- Help setup and takedown for youth events.
- Commitment: 1 hr/month

DISCIPLE NOW HOST HOME

- Host a small group of youth for DN weekend. Help with transportation.
- Pray for DN weekend.
- Commitment: 1 wkend/year

DISCIPLE NOW CO-HOST

- Be available to retrieve additional supplies as needed for a host home.
- Help with transportation of youth.
- Counsel youth as needed; pray.
- Commitment: 1 wkend/year

DISCIPLE NOW SHOPPER

- Shop for food/supplies from list provided.
- Commitment: 3 hrs/year

SUNDAY SCHOOL TEACHER

- Lead/teach youth on Sunday mornings.
- Commitment: 3-4 hrs/wk

